



**COLORADO**

Office of the State Controller

Department of Personnel & Administration

## Colorado Personnel Payroll System Bi-Weekly Payroll Deadline Schedule for 2025

### Fiscal Year 2025

Legend: Yellow Date with asterisk (\*) = Non-patterned deadline

| Schedule Number | Pay Period Begin | Pay Period End | Time Report Generated Nightly | Start CPPS Batch Input | Input Deadline | Correction Deadline | Payroll Processed Nightly | Payday    | Core Account Period | Benefit Premium Coverage |
|-----------------|------------------|----------------|-------------------------------|------------------------|----------------|---------------------|---------------------------|-----------|---------------------|--------------------------|
| 011             | 12/14/2024       | 12/27/2024     | 12/30/2024                    | 12/31/2024             | 1/4/2025       | 1/5/2025            | 1/6/2025                  | 1/10/2025 | 06                  | January                  |
| 012             | 12/28/2024       | 1/10/2025      | 1/7/2025                      | 1/8/2025               | 1/15/2025      | 1/16/2025           | 1/17/2025*                | 1/24/2025 | 07                  | January                  |
| 021             | 1/11/2025        | 1/24/2025      | 1/21/2025                     | 1/22/2025              | 2/1/2025       | 2/2/2025            | 2/3/2025                  | 2/7/2025  | 07                  | February                 |
| 022             | 1/25/2025        | 2/7/2025       | 2/4/2025                      | 2/5/2025               | 2/12/2025      | 2/13/2025           | 2/14/2025*                | 2/21/2025 | 08                  | February                 |
| 031             | 2/8/2025         | 2/21/2025      | 2/18/2025                     | 2/19/2025              | 3/1/2025       | 3/2/2025            | 3/3/2025                  | 3/7/2025  | 08                  | March                    |
| 032             | 2/22/2025        | 3/7/2025       | 3/4/2025                      | 3/5/2025               | 3/15/2025      | 3/16/2025           | 3/17/2025                 | 3/21/2025 | 09                  | March                    |
| 041             | 3/8/2025         | 3/21/2025      | 3/18/2025                     | 3/19/2025              | 3/29/2025      | 3/30/2025           | 3/31/2025                 | 4/4/2025  | 09                  | April                    |
| 042             | 3/22/2025        | 4/4/2025       | 4/1/2025                      | 4/2/2025               | 4/12/2025      | 4/13/2025           | 4/14/2025                 | 4/18/2025 | 10                  | April                    |
| 051             | 4/5/2025         | 4/18/2025      | 4/15/2025                     | 4/16/2025              | 4/26/2025*     | 4/27/2025*          | 4/28/2025*                | 5/2/2025  | 10                  | May                      |
| 052             | 4/19/2025        | 5/2/2025       | 4/29/2025                     | 4/30/2025              | 5/10/2025      | 5/11/2025           | 5/12/2025                 | 5/16/2025 | 11                  | May                      |
| 053             | 5/3/2025         | 5/16/2025      | 5/13/2025                     | 5/14/2025              | 5/21/2025      | 5/22/2025           | 5/23/2025*                | 5/30/2025 | 11                  |                          |
| 061             | 5/17/2025        | 5/30/2025      | 5/27/2025                     | 5/28/2025              | 6/7/2025       | 6/8/2025            | 6/9/2025                  | 6/13/2025 | 11                  | June                     |
| 062             | 5/31/2025        | 6/13/2025      | 6/10/2025                     | 6/11/2025              | 6/21/2025      | 6/22/2025           | 6/23/2025                 | 6/27/2025 | 12                  | June                     |
| 071             | 6/14/2025        | 6/27/2025      | 6/20/2025                     | 6/25/2025              | 7/5/2025       | 7/6/2025            | 7/7/2025                  | 7/11/2025 | 12                  | July                     |

## Fiscal Year 2026

| Schedule Number | Pay Period Begin | Pay Period End | Time Report Generated Nightly | Start CPPS Batch Input | Input Deadline | Correction Deadline | Payroll Processed Nightly | Payday     | Core Account Period | Benefit Premium Coverage |
|-----------------|------------------|----------------|-------------------------------|------------------------|----------------|---------------------|---------------------------|------------|---------------------|--------------------------|
| 072             | 6/28/2025        | 7/11/2025      | 7/8/2025                      | 7/9/2025               | 7/19/2025      | 7/20/2025           | 7/21/2025                 | 7/25/2025  | 01                  | July                     |
| 081             | 7/12/2025        | 7/25/2025      | 7/22/2025                     | 7/23/2025              | 8/2/2025       | 8/3/2025            | 8/4/2025                  | 8/8/2025   | 01                  | August                   |
| 082             | 7/26/2025        | 8/8/2025       | 8/5/2025                      | 8/6/2025               | 8/16/2025      | 8/17/2025           | 8/18/2025                 | 8/22/2025  | 02                  | August                   |
| 091             | 8/9/2025         | 8/22/2025      | 8/19/2025                     | 8/20/2025              | 8/27/2025      | 8/28/2025           | 8/29/2025*                | 9/5/2025   | 02                  | September                |
| 092             | 8/23/2025        | 9/5/2025       | 9/2/2025                      | 9/3/2025               | 9/13/2025      | 9/14/2025           | 9/15/2025                 | 9/19/2025  | 03                  | September                |
| 101             | 9/6/2025         | 9/19/2025      | 9/16/2025                     | 9/17/2025              | 9/27/2025      | 9/28/2025           | 9/29/2025                 | 10/3/2025  | 03                  | October                  |
| 102             | 9/20/2025        | 10/3/2025      | 9/30/2025                     | 10/1/2025              | 10/11/2025     | 10/12/2025          | 10/13/2025                | 10/17/2025 | 04                  | October                  |
| 103             | 10/4/2025        | 10/17/2025     | 10/14/2025                    | 10/15/2025             | 10/25/2025     | 10/26/2025          | 10/27/2025                | 10/31/2025 | 04                  |                          |
| 111             | 10/18/2025       | 10/31/2025     | 10/28/2025                    | 10/29/2025             | 11/8/2025      | 11/9/2025           | 11/10/2025                | 11/14/2025 | 04                  | November                 |
| 112             | 11/1/2025        | 11/14/2025     | 11/7/2025*                    | 11/8/2025              | 11/22/2025     | 11/23/2025          | 11/24/2025                | 11/28/2025 | 05                  | November                 |
| 121             | 11/15/2025       | 11/28/2025     | 11/25/2025                    | 11/26/2025             | 12/6/2025      | 12/7/2025           | 12/8/2025                 | 12/12/2025 | 05                  | December                 |
| 122             | 11/29/2025       | 12/12/2025     | 12/9/2025                     | 12/10/2025             | 12/20/2025     | 12/21/2025          | 12/22/2025                | 12/26/2025 | 06                  | December                 |
| 011             | 12/13/2025       | 12/26/2025     | 12/24/2025                    | 12/25/2025             | 1/3/2026       | 1/4/2026            | 1/5/2026                  | 1/9/2026   | 06                  | January                  |

**Note: CPPS production down at Noon on 12/26/2025**