



Fiscal Year 24 Labor Allocation Schedule

Glossary of Terms

- B: Biweekly
 - M: Monthly
 - A: Adjustment
- PAM: Payroll Accounting Management
 - GTN: Gross-to-net
 - CORE: Colorado Operations Resource Engine
- CLAS: Colorado Labor Allocation System
 - Acctg: Accounting
 - PYRL: Payroll

Payroll Schedule	PAM GTN Run Number	Payroll Type	Payroll Period Start Date	Payroll Period End Date	Time Report Generated	Input Deadline	Corrections Deadline	Payroll Processed	Paydate	Load CLAS 7:00 am +	Load PAM 8:00 am	Post PYRL To CORE	Period Close	Acctg Period
B072	526	B	7/1/2023	7/14/2023	7/11/2023	7/22/2023	7/23/2023	7/24/2023	7/28/2023	8/1/2023	8/3/2023	8/4/2023	8/18/2023	1
M07	527	M	7/1/2023	7/31/2023	6/30/2023	7/19/2023	7/20/2023	7/21/2023	7/31/2023	8/7/2023	8/9/2023	8/11/2023	8/18/2023	1
907	528	A	-	-	7/20/2023	-	-	7/27/2023	-	8/7/2023	8/11/2023	8/14/2023	8/18/2023	1
B081	529	B	7/15/2023	7/28/2023	7/25/2023	8/5/2023	8/6/2023	8/7/2023	8/11/2023	8/9/2023	8/14/2023	8/15/2023	8/18/2023	1
B082	530	B	7/29/2023	8/11/2023	8/8/2023	8/19/2023	8/20/2023	8/21/2023	8/25/2023	8/28/2023	8/30/2023	8/31/2023	9/22/2023	2
M08	531	M	8/1/2023	8/31/2023	7/31/2023	8/22/2023	8/23/2023	8/24/2023	8/31/2023	9/8/2023	9/12/2023	9/14/2023	9/22/2023	2
B091	532	B	8/12/2023	8/25/2023	8/22/2023	8/30/2023	8/31/2023	9/1/2023	9/8/2023	9/8/2023	9/14/2023	9/15/2023	9/22/2023	2
908	533	A	-	-	8/23/2023	-	-	8/29/2023	-	9/8/2023	9/15/2023	9/18/2023	9/22/2023	2
B092	534	B	8/26/2023	9/8/2023	9/5/2023	9/16/2023	9/17/2023	9/18/2023	9/22/2023	9/26/2023	9/28/2023	9/29/2023	10/20/2023	3
M09	535	M	9/1/2023	9/30/2023	8/31/2023	9/20/2023	9/21/2023	9/22/2023	9/29/2023	10/6/2023	10/10/2023	10/12/2023	10/20/2023	3
B101	536	B	9/9/2023	9/22/2023	9/19/2023	9/27/2023	9/28/2023	9/29/2023	10/6/2023	10/6/2023	10/12/2023	10/13/2023	10/20/2023	3

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909	537	A	-	-	9/21/2023	-	-	9/27/2023	-	10/6/2023	10/13/2023	10/16/2023	10/20/2023	3
B102	538	B	9/23/2023	10/6/2023	10/3/2023	10/14/2023	10/15/2023	10/16/2023	10/20/2023	10/24/2023	10/26/2023	10/27/2023	11/17/2023	4
M10	539	M	10/1/2023	10/31/2023	9/28/2023	10/22/2023	10/23/2023	10/24/2023	10/31/2023	11/7/2023	11/9/2023	11/13/2023	11/17/2023	4
B111	540	B	10/7/2023	10/20/2023	10/17/2023	10/28/2023	10/29/2023	10/30/2023	11/3/2023	11/7/2023	11/13/2023	11/14/2023	11/17/2023	4
910	541	A	-	-	10/23/2023	-	-	10/27/2023	-	11/7/2023	11/14/2023	11/15/2023	11/17/2023	4
B112	542	B	10/21/2023	11/3/2023	10/31/2023	11/11/2023	11/12/2023	11/13/2023	11/17/2023	11/21/2023	11/23/2023	11/24/2023	12/22/2023	5
M11	543	M	11/1/2023	11/30/2023	11/1/2023	11/20/2023	11/21/2023	11/22/2023	11/30/2023	12/7/2023	12/11/2023	12/13/2023	12/22/2023	5
B121	544	B	11/4/2023	11/17/2023	11/14/2023	11/25/2023	11/26/2023	11/27/2023	12/1/2023	12/7/2023	12/13/2023	12/14/2023	12/22/2023	5
911	545	A	-	-	11/21/2023	-	-	11/28/2023	-	12/7/2023	12/14/2023	12/15/2023	12/22/2023	5
B122	546	B	11/18/2023	12/1/2023	11/29/2023	12/9/2023	12/10/2023	12/11/2023	12/15/2023	12/26/2023	12/28/2023	12/29/2023	1/26/2024	6
M12	547	M	12/1/2023	12/31/2023	11/30/2023	12/18/2023	12/19/2023	12/20/2023	12/29/2023	1/5/2024	1/9/2024	1/11/2024	1/26/2024	6
B123	548	B	12/2/2023	12/15/2023	12/12/2023	12/19/2023	12/20/2023	12/21/2023	12/29/2023	1/5/2024	1/11/2024	1/12/2024	1/26/2024	6
H01	549	A	12/1/2023	12/31/2023	12/4/2023	12/24/2023	12/25/2023	12/26/2023	1/2/2024	1/5/2024	1/12/2024	1/15/2024	1/26/2024	6
999	N/A	A	-	-	12/18/2023	-	-	1/4/2024	-	N/A	N/A	N/A	1/26/2024	6
912	550	A	-	-	12/19/2023	-	-	12/27/2023	-	1/5/2024	1/15/2024	1/16/2024	1/26/2024	6
B011	551	B	12/16/2023	12/29/2023	12/28/2023	1/6/2024	1/7/2024	1/8/2024	1/12/2024	1/12/2024	1/16/2024	1/17/2024	1/26/2024	6
913	552	A	-	-	12/26/2023	-	-	1/5/2024	-	1/9/2024	1/17/2024	1/18/2024	1/26/2024	6
914	553	A	-	-	1/4/2024	-	-	1/11/2024	-	1/12/2024	1/18/2024	1/19/2024	1/26/2024	6
915	554	A	-	-	1/10/2024	-	-	1/16/2024	-	1/17/2024	1/19/2024	1/22/2024	1/26/2024	6
90P	555	A	-	-	1/9/2024	-	-	1/10/2024	-	1/18/2024	1/22/2024	1/23/2024	1/26/2024	6
916	556	A	-	-	-	-	-	1/17/2024	-	1/24/2024	1/24/2024	1/25/2024	1/26/2024	6

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B012	557	B	12/30/2023	1/12/2024	1/9/2024	1/20/2024	1/21/2024	1/22/2024	1/26/2024	1/30/2024	2/1/2024	2/2/2024	2/23/2024	7
M01	558	M	1/1/2024	1/31/2024	12/29/2023	1/22/2024	1/23/2024	1/24/2024	1/31/2024	2/7/2024	2/9/2024	2/13/2024	2/23/2024	7
901	559	A	-	-	1/19/2024	-	-	1/29/2024	-	2/7/2024	2/13/2024	2/14/2024	2/23/2024	7
B021	560	B	1/13/2024	1/26/2024	1/23/2024	2/3/2024	2/4/2024	2/5/2024	2/9/2024	2/7/2024	2/14/2024	2/15/2024	2/23/2024	7
B022	561	B	1/27/2024	2/9/2024	2/6/2024	2/14/2024	2/15/2024	2/16/2024	2/23/2024	2/27/2024	2/29/2024	3/1/2024	3/22/2024	8
M02	562	M	2/1/2024	2/29/2024	1/31/2024	2/20/2024	2/21/2024	2/22/2024	2/29/2024	3/7/2024	3/11/2024	3/13/2024	3/22/2024	8
902	563	A	-	-	2/24/2024	-	-	2/27/2024	-	3/7/2024	3/13/2024	3/14/2024	3/22/2024	8
B031	564	B	2/10/2024	2/23/2024	2/20/2024	3/2/2024	3/3/2024	3/4/2024	3/8/2024	3/7/2024	3/14/2024	3/15/2024	3/22/2024	8
B032	565	B	2/24/2024	3/8/2024	3/5/2024	3/16/2024	3/17/2024	3/18/2024	3/22/2024	3/26/2024	3/28/2024	3/29/2024	4/19/2024	9
M03	566	M	3/1/2024	3/31/2024	2/29/2024	3/20/2024	3/21/2024	3/22/2024	3/29/2024	4/5/2024	4/9/2024	4/11/2024	4/19/2024	9
B041	567	B	3/9/2024	3/22/2024	3/19/2024	3/30/2024	3/31/2024	4/1/2024	4/5/2024	4/5/2024	4/11/2024	4/12/2024	4/19/2024	9
903	568	A	-	-	3/21/2024	-	-	3/27/2024	-	4/5/2024	4/12/2024	4/15/2024	4/19/2024	9
B042	569	B	3/23/2024	4/5/2024	4/2/2024	4/13/2024	4/14/2024	4/15/2024	4/19/2024	4/23/2024	4/25/2024	4/26/2024	5/17/2024	10
M04	570	M	4/1/2024	4/30/2024	3/29/2024	4/21/2024	4/22/2024	4/23/2024	4/30/2024	5/7/2024	5/9/2024	5/13/2024	5/17/2024	10
B051	571	B	4/6/2024	4/19/2024	4/16/2024	4/27/2024	4/28/2024	4/29/2024	5/3/2024	5/7/2024	5/13/2024	5/14/2024	5/17/2024	10
904	572	A	-	-	4/22/2024	-	-	4/26/2024	-	5/7/2024	5/14/2024	5/15/2024	5/17/2024	10
B052	573	B	4/20/2024	5/3/2024	4/30/2024	5/11/2024	5/12/2024	5/13/2024	5/17/2024	5/21/2024	5/24/2024	5/24/2024	6/21/2024	11
M05	574	M	5/1/2024	5/31/2024	5/1/2024	5/21/2024	5/22/2024	5/23/2024	5/31/2024	6/7/2024	6/11/2024	6/13/2024	6/21/2024	11
B053	575	B	5/4/2024	5/17/2024	5/14/2024	5/22/2024	5/23/2024	5/24/2024	5/31/2024	6/7/2024	6/13/2024	6/14/2024	6/21/2024	11
905	576	A	-	-	5/22/2024	-	-	5/29/2024	-	6/7/2024	6/14/2024	6/17/2024	6/21/2024	11
B061	577	B	5/18/2024	5/31/2024	5/28/2024	6/8/2024	6/9/2024	6/10/2024	6/14/2024	6/13/2024	6/17/2024	6/18/2024	6/21/2024	11

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B062	578	B	6/1/2024	6/14/2024	6/11/2024	6/22/2024	6/23/2024	6/24/2024	6/28/2024	6/27/2024	7/1/2024	7/2/2024	7/19/2024	12
M06	579	M	6/1/2024	6/30/2024	5/31/2024	6/23/2024	6/24/2024	6/25/2024	7/1/2024	7/5/2024	7/9/2024	7/11/2024	7/19/2024	12
906	580	A	-	-	6/21/2024	-	-	6/27/2024	-	7/5/2024	7/11/2024	7/12/2024	7/19/2024	12
B071	581	B	6/15/2024	6/28/2024	6/26/2024	7/6/2024	7/7/2024	7/8/2024	7/12/2024	7/10/2024	7/12/2024	7/15/2024	7/19/2024	12

Fiscal Year Rules

Payrolls fall in accounting periods based on pay period end date

Monthly

- CORE: will post to CORE **on average** of 8-9 business days from pay period end date
- Load CLAS: 5 business days following end of month
- Load PAM: 2 business days following load CLAS
- PYRL to CORE Approval: 2 days following load to PAM
- Post PYRL to CORE: 2 days following load to pam
- Period Close: 3rd Friday of each month
 - If the 1st is on Thursday or Friday, 4th Friday of the month

Biweekly

- CORE: will post to CORE **on average** of 9 business days from pay period end date
- Load CLAS: 2-3 business days following payroll process (allow 3 when able)
 - Departments can make corrections using WFC15 before CLAS load. This is updated hourly for corrections.
- Load PAM: 2 business days following load CLAS or in order after monthly
- PYRL to CORE Approval: 1 day following load to PAM
- Post PYRL to CORE: 1 day following load to pam
- Period Close: 3rd Friday of each month
 - If the 1st is on Thursday or Friday, 4th Friday of the month